

Cabinet

Minutes

Monday 20 June 2011

PRESENT

Councillor Stephen Greenhalgh, Leader
Councillor Mark Loveday, Cabinet Member for Strategy
Councillor Helen Binmore, Cabinet Member for Children's Services
Councillor Joe Carlebach, Cabinet Member for Community Care
Councillor Harry Phibbs, Cabinet Member for Community Engagement
Councillor Andrew Johnson, Cabinet Member for Housing
Councillor Greg Smith, Cabinet Member for Residents Services

ALSO PRESENT

Councillor Michael Cartwright
Councillor Elaine Chumnerly
Councillor Stephen Cowan

1. MINUTES OF THE CABINET MEETING HELD ON 18 APRIL 2011

RESOLVED:

That the minutes of the meeting of the Cabinet held on 18 April 2011 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

2. MINUTES OF THE CABINET MEETING HELD ON 9 MAY 2011

RESOLVED:

That the minutes of the meeting of the Cabinet held on 9 May 2011 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

3. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Nicholas Botterill.

4. DECLARATION OF INTERESTS

Councillor Elaine Chumnerly declared a personal interest in item 5 (Tri Borough Implementation Plans) as an employee of the Royal Borough of Kensington and Chelsea.

5. TRI-BOROUGH IMPLEMENTATION PLANS

The Leader welcomed everyone to the meeting and invited the Opposition to address the Cabinet. Councillor Cowan noted that the Council had not engaged consultants to develop the proposals and was concerned at the lack of independent advice sought either from a senior academic or central government. He was of the view that the Council had not followed best practice models used in private or public sector organisations while developing the programme.

He queried the benefit of sharing a Joint Chief Executive with Royal Borough of Kensington and Chelsea as well as the Council employing a Managing Director and Head of Paid Service. He was not convinced that the Council required a super Director of Children's Services, Head of Planning and Director of Resident's Services. He further queried the resource allocation policy and the possibility of resource shunting between boroughs. He raised concerns at the possibility of the Council raising fees to levels charged by other boroughs without a corresponding rise in the quality of services received by residents.

In response, the Leader expressed his delight that all the work to develop the tri-borough proposals to date had been undertaken in house without costly external capacity support. The development and implementation of the proposals were owned by the three Boroughs' management teams. Finding £33m of savings including the reduction of the management overhead cost is a challenging plan for any management team to develop. He disagreed that there was no need to appoint a joint Director of Children's Services across the three Boroughs as it was critical to the implementation plan to have a single point of contact.

He noted that the three Boroughs were developing models to control and cut cuts. The Council had looked at best practice across the country. The Adult Social Care structure was based on the Torbay model which was commended in research undertaken by the King's Fund. Finally, he reiterated that through integration the three Boroughs were working towards saving over £33m, drastically reducing borough overhead costs; over 35% around management overheads for Adult Social Care, Children's Services and Environment Services. This will protect frontline services from cuts and improve service delivery to residents.

RESOLVED:

1. That the recommendations set out below be approved:-
 - 1.1 Children's Services

- To agree the business case as a basis for moving forward.
- To set up a joint steering group of two Members of each participating Borough to supervise further refinement and implementation of the proposals.
- To endorse the financial implications in the Business Case and to include these in the financial planning for each Borough.
- To note that the Royal Borough of Kensington and Chelsea and City of Westminster will appoint Andrew Christie as Designate Director of Children's Services, subject to a final Member interview before 31st December 2011.
- To proceed to formal exchange of documentation between the three Boroughs by the end March 2012.
- To refer the proposals for further comment by scrutiny committees and for further formal consultation with the trade unions.

1.2 Adult Social Care

- To agree to appoint across the three Boroughs a joint Director of Adult Social Care.
- To set up a joint steering group of two Members of each participating Borough to supervise further refinement and implementation of the proposals.
- To agree to continue Local Authority control of budget management ensuring budgetary control remains with the Councils.
- To agree proposals for the establishment of a joint Adult Social Care Commissioning Department including support functions.
- To agree to negotiations with Central London Community Healthcare to establish integrated health and social care services both for assessment and long term support. These services are to be borough specific where appropriate and tailored to local needs, and include gate keeping mechanisms to ensure effective financial and quality control.
- To agree the development of a legal agreement with Central London Community Healthcare ensuring service standards and accountability are clear.
- To agree to the establishment of a single Operational Assistant Director across three Boroughs reporting to the Chief Executive of Central London Community Healthcare and the Director of Adult Social Services.
- To refer the proposals for further comment by scrutiny committees and for further formal consultation with the trade unions.

1.3 Libraries Service

- To note and agree the business case and thereby agree to create an integrated library service across the three Boroughs.
- To set up a joint steering group of two Members of each participating Borough to supervise further refinement and implementation of the proposals.
- To note the financial projections in the business case and to incorporate these, as amended and refined at lower levels of detail into the budget planning process for 2012/13.
- To establish and implement a procedure for appointment to the senior management structures to be effective from November 2011.
- To refer the proposals for further comment by scrutiny committees and to authorise formal consultation with trade unions and communication with staff.

1.4 Environment Services

- That each Council's Cabinet should agree these plans as the basis for forward planning and agree to refine them further and begin implementation.
 - That the Cabinets agree to set up a joint Member Steering Group with delegated authority to supervise the further refinement and implementation of these plans.
 - That subject further to consideration of the timing of staff departures the savings should be incorporated into projected budget plans.
 - That processes begin to appoint to the proposed revised Chief Officer positions.
 - To proceed to a formal exchange of documentation between the Royal Borough of Kensington and Chelsea and London Borough of Hammersmith and Fulham by the end of March 2012.
 - To refer the plans for further comment by scrutiny committees and for further formal consultation with trade unions.
2. That the proposed appointment of a joint Chief Executive with Royal Borough of Kensington and Chelsea as set out in section 4 of the report be agreed and noted.
3. That this report be referred to Council for debate.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

6. CONTRIBUTION TO THE FUNDING FOR PROJECT ATHENA

RESOLVED:

That a contribution of £335,000, from the Efficiency Projects Reserve, toward the cost of developing a specification for the Project Athena Managed Solution Stream be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

7. AWARD OF A FRAMEWORK AGREEMENT FOR PENSION ADMINISTRATION SERVICES

RESOLVED:

1. That approval be given to the award of the Framework for Pension Administration Services, on behalf of the Council, to Capita Hartshead Ltd, to commence on 1 October 2011 for a period of 4 years, with provision to award call-off contracts for a period of up to 6 years extendable by a further period of up to a further 2 years.
2. That a call-off contract for 6 years extendable by up to 2 further years be awarded by H&F to the new provider.
3. That officers arrange contract mobilisation meetings with the successful tenderer to ensure a smooth implementation.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

8. A TRANSPORT PLAN FOR HAMMERSMITH & FULHAM 2011 - 2031

RESOLVED:

1. That the attached final LIP2 document be adopted and published.
2. That authority be delegated to the Cabinet Member for Environment, in conjunction with the Director of Environment, to submit annual spending plans and monitoring report to TfL to ensure progress towards the borough's transport objectives and targets.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

9. HAMMERSMITH BRIDGE - SURFACING DECK PANEL REPAIRS

RESOLVED:

- 1 That approval be given for urgent deck panel repairs to be carried out in August 2011 on Hammersmith Bridge from £250,000 allocated for this work (£220,000 from TFL's LIP programme for Bridge Strengthening works and the remaining £30,000 from the bridge maintenance revenue budget).
- 2 To note that Halcrow Ltd has been commissioned through the RBK&C's Consultancy Framework contract to provide support services for managing and programming the works.

- 3 To note that a specialist contractor, Concrete Repairs Ltd, has been nominated as a sub-contractor to Colas Ltd, the Council's term surfacing contractor, to undertake the works, and that in accordance with the Council's standing orders, authority for this commission has been obtained through Chief Officer's approval.
- 4 To note that due to the condition of the surfacing, the works need to be carried out as soon as possible and are currently programmed to commence in August 2011.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

10. **USE OF S.106 FINANCE FOR IMPROVEMENT PROPOSALS AT ST. PAUL'S C OF E PRIMARY SCHOOL**

RESOLVED:

That approval be given to the allocation of Section 106 finance for a series of environmental improvements at St Paul's Church of England Primary School at a total cost of £250,000 as set out in paragraphs 1 to 5 of the report.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

11. **FORWARD PLAN OF KEY DECISIONS**

RESOLVED:

The Forward Plan was noted.

12. SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION

RESOLVED:

The summary was noted.

13. SUMMARY OF URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION

RESOLVED:

The summary was noted.

14. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person [including the authority] as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

15. AWARD OF A FRAMEWORK AGREEMENT FOR PENSION ADMINISTRATION SERVICES : EXEMPT ASPECTS (E)

RESOLVED:

That the report be noted.

16. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)

The summary was noted.

17. SUMMARY OF EXEMPT URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION (E)

The summary was noted.

Meeting started: 7.00 pm
Meeting ended: 7.25 pm

Chairman